KOTRA

KOTRA INDUSTRIES BERHAD

[Registration No.: 199901022732 (497632-P)]
(Incorporated in Malaysia)

NOTIFICATION LETTER TO SHAREHOLDERS

Dear Valued Shareholders,

KOTRA INDUSTRIES BERHAD - Twenty-Sixth Annual General Meeting.

Kotra Industries Berhad ("**Company**") wishes to inform that the Twenty-Sixth Annual General Meeting ("**26th AGM**") of the Company will be held at the Auditorium Hall, Kotra Pharma Technology Centre, No. 2, Jalan TTC 12, Cheng Industrial Estate, 75250 Melaka on Thursday, 27 November 2025 at 9:30 a.m.

Members whose names appear on the Record of Depositors on 20 November 2025 shall be eligible to attend and participate in the 26th AGM or appoint proxy(ies) to participate on his/her behalf.

As part of our commitment to reduce environmental footprint, the following documents are available from the Group's website at https://www.kotrapharma.com/index.php?No=4 or by scanning the QR code below:

1) Notice of Annual General Meeting;
2) Form of Proxy;
3) Requisition Form;
4) Annual Report 2025; and
5) Circular to Shareholders in Relation to the Proposed Renewal of Shareholders' Mandate for Existing Recurrent Related Party Transactions of a Revenue or Trading Nature ("**RRPT Circular**").

If you wish to receive a printed copy of the Annual Report 2025 and/or RRPT Circular, please send to us the completed Requisition Form. The printed copy will be despatched to you within four (4) market days from the date of receipt of your request.

We thank you for your continuous support.

On Behalf of the Board,

CHUA SIEW CHUAN (SSM PC NO. 201908002648) (MAICSA 0777689)
TAN LEY THENG (SSM PC NO. 201908001685) (MAICSA 7030358)
Company Secretaries

Kuala Lumpur
29 October 2025