



At Kotra Pharma, we believe that everyone deserves a healthier tomorrow. It's every individual's right to live a healthy life to the fullest, and thus, we are committed to bring top-notch health products to the world. By humanising healthcare, we see beyond instruments and medicines for the general well-being of everyone. If you want to make a difference in this industry, begin with us.



<p>Store Assistant (Finished Goods)</p>	<p><u>Key Responsibilities:</u></p> <ul style="list-style-type: none"> * Responsible for picking the finish goods for customer order related to Invoices and pack into the boxes. * Call Assistant Supervisor for checking the boxes and finally seal the boxes. * Responsible for collecting the finish goods from phase 1 store. * Assist order entry clerk in preparing the goods for staff purchase. * Pick up goods for salesman sample. * Doing monthly stock count together with others store personnel. * Responsible to participate in any activities pertaining to training, safety, first-aid and fire-fighting organized by the company for the benefits of staff and company. * Any other duties as may be directed by the Store Supervisor from time to time. <p><u>Job Specifications:</u></p> <ul style="list-style-type: none"> * Age 23 to 35 years old. * Minimum with SPM certificates. * Minimum with a year working experience in warehouse. * Able to drive forklift is an advantage.
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Interested candidates are encouraged to apply. Kindly send your resume to:

Recruitment, Human Resource Department
Kotra Pharma (M) Sdn Bhd (90082-V)
No. 1, 2 & 3 Jalan TTC 12, Cheng Industrial Estate
75250 Melaka, Malaysia

Or

E-mail to: hr@kotrapharma.com

